**Montage at Mission Hills Homeowners Association**

**Instructions for filling out your 2023 ballot**

Secret Ballot Voting

Mark your ballot, clearly indicating your votes on the matters presented, including for the Board candidate(s) of your choice. Three (3) positions on the Board of Directors are to be filled. You may cast one, two, or three votes but no more than one vote per candidate. Cumulative voting is not permitted.

1. Do not sign the ballot. Insert your marked ballot into Envelope No.1, pre-addressed "Official Ballot." Seal Envelope No.1.
2. Insert sealed Envelope No.1 into pre-addressed Envelope No.2. Seal pre-addressed Envelope No.2.
3. **Sign your name In the upper left-hand corner of Envelope No. 2. Your ballot will not be counted unless Envelope #2 is signed. Indicate and sign your name in the same form in which you hold title to your home.**
4. Return your ballot by mail or hand delivery to the address on the envelope. Your ballot must be received by the close of the polls on March 18.

Owners of multiple properties must submit separate sealed ballot envelopes (No.1 and No.2) for each property. Each Envelope No.2 must be completed and reflect the property address for which the ballot is being cast.

#### The Board of Directors has scheduled the Annual Meeting for March 18, 2023, at which time the Inspector of Election will establish a quorum of the members based on the number of ballots received. The CC&Rs require that at least twenty-five percent (25%) of the Voting Power (thirty-two (32) ballots) is represented by their ballots received to constitute a quorum for purposes of taking any action at a meeting of the Members.

Once a quorum has been established, the balloting will be closed, and the Inspector of Elections will proceed with opening and counting ballots. The opening and counting of ballots will be streamed live during the meeting or viewed in person at the residence of the Inspector of Elections.