



HOMEOWNERS ASSOCIATION

ARCHITECTURAL IMPROVEMENT REQUEST

PROPERTY ADDRESS _____ DATE _____

HOMEOWNER (Print Name—all Homeowners must submit request) _____

EMAIL ADDRESS _____ PHONE _____

HOMEOWNER (Print Name—all Homeowners must submit request) _____

EMAIL ADDRESS _____ PHONE _____

MAILING ADDRESS (if different than property address) _____

REQUESTED IMPROVEMENT(S) _____

You are hereby advised that the work described above is proposed for the indicated property address and approval thereof is requested.

Attached are _____ set(s) of drawings of the work to be done and a complete description of all materials to be used.

A security deposit of \$1,000 is required on all swimming pool installations. Artificial turf installation requests require the Homeowner to fill out the **Artificial Turf Requirements** form that can be downloaded at www.montageatmissionhills.org. Please complete and attach it to this request.

I/We understand that building permits for home improvements may be required by the city of Cathedral City, and the cost of the permits, the responsibility for obtaining the permits, and subsequent inspections will be borne by the applicant.

I/We acknowledge that all approved changes in the original design will be at our expense and that any damage to or relocation of existing sprinkler systems, underground utilities, building structures, exterior landscaping, or any other damage resulting from implementation of these permitted improvements will be at the applicant's expense.

The proposed work will require _____ days from start to completion.

I/We understand and agree that it is the applicant's responsibility to advise any subsequent owner of the modifications and any maintenance responsibility.

HOMEOWNER SIGNATURE (all Homeowners must sign)

DATE

HOMEOWNER SIGNATURE (all Homeowners must sign)

DATE

The above request has been reviewed by the *Architectural Review Committee (ARC)* and has been:

APPROVED

DENIED

DENIED (PENDING FURTHER INFORMATION)

REASON FOR DENIAL _____

Chair, ARC

DATE

Completed work inspected by Chair, ARC

DATE

Please send your completed and signed **Architectural Improvement Request** with all supporting documents at least five days prior to the next scheduled ARC meeting to: *Personalized Property Management*, 68950 Adelina Road, Cathedral City, CA 92234 or Fax to 760.325.9300; or email to montagemhhoa@ppminternet.com